

## Meeting 22/09/2016

*Present:* Arnold, Dieuwke, Iris, Joost, Sara, (Bas Cornelissen, joins at the end)

1. Finding new members, especially humanities students
  - a. Before, the website said new members are elected during PhD day. Arnold has removed this from the website, because in practice people volunteer for the PhD council. This is how we will do it for now.
  - b. It is unsure if the PhD council bylaws have actually been signed. (*Dieuwke informed us after the meeting that the bylaws were indeed signed by Yde Venema and Bastiaan.*)
  - c. We really need a member that is in humanities. Someone like this seems hard to find.
    - i. **Arnold** and **Iris** will ask someone.
  - d. Joost has indicated he wants to step down from the council. This means that we need a new secretary. We can ask at the PhD day for new members.
    - i. **Joost** will try to find someone to replace him as secretary.
2. PhD & MoL day
  - a. Arnold mentions that it will take place coming saturday. Everything has been arranged. 3 PhD candidates will speak (Paula, Julian, and Philip).
3. PhD Day
  - a. Proposed schedule of the PhD day:

11:00-11:30 - introduction for the new PhDs (presentation similar to the one Giovanni gave last year) - about the PhD council, TA allocation, practical matters (setting up a website, learning Dutch etc).

11:30-12:00 - ILLC programme director gives an overview of the PhD programme. **All PhDs are asked to be present for this.** Also an opportunity to ask Raquel questions.

12:00-12:30 - other PhDs join and we talk about the current issues, what the PhD council is up to and give people an opportunity to bring up issues/ask questions

12:30 or a bit later if we have an issue to discuss - lunch

- b. There was an error in the newsletter regarding the date. The actual date is 5 october, while the newsletter said october 6.
  - c. The lunch has not yet been arranged, but Arnold promises to take care of this, with the recommendation to do something similar to last time.
  - d. Dieuwke found a presentation in the Google Drive for PhD day. Some stuff needs to be discussed/changed.
  - e. **Dieuwke** will make comments with questions in the PhD day presentation. There will be 2 parts (for new PhDs, for all PhDs).
  - f. **Arnold** will make a document describing organizing the PhD day.
  - g. Iris asks what the division of tasks is.
    - i. Arnold is organizing (e.g. lunch), and Dieuwke is giving the presentation.
    - ii. **Dieuwke** will coordinate with Raquel about what who will say what. She will also ask Raquel to leave 10-15 min for questions.
4. Career day
- a. Arnold says that people have approached him with that they would like a career day.
  - b. There is a list of potential speakers in the old meeting minutes.
  - c. Julia Ilin can propose more speakers and even get in touch with them.
  - d. There is a budget to compensate people to come over.
  - e. **Sara** will ask a few PhDs to help organize career day.
  - f. The aim is spring. Arnold mentions that it could depend on the availability of the speakers.
5. Cooperation between PhD Council and Ex Falso
- a. Iris asks how we can cooperate with them for some tasks.
  - b. Arnold suggests to give the PhD & MoL day to Ex Falso.
  - c. Everyone wants to keep the ILLC drinks next to the Ex Falso wednesday drinks.
6. Budget meeting with Jenny & Tanja
- a. This is a meeting to discuss all the various budgets that are going to MoL room committee, PhD council, ILLC drinks, and now Ex Falso. We will get an overview and discuss the budget for PhD Council.
  - b. **Joost and Dieuwke** will attend, and Joost will invite someone from Ex Falso.
  - c. **Arnold** will integrate the result in some document on the Google Drive.

7. TA allocation next semester
  - a. Right now the system is maintained by Bastiaan.
  - b. Iris can use this system as long as Bastiaan supports.
  - c. We will put this on the MT meeting agenda.
  - d. Iris will talk to Bastiaan to think about solutions for the future.
8. Public availability minutes
  - a. Since last meeting we produce publicly available minutes.
  - b. After every meeting, the minutes will be corrected (the secretary will ask for this), and then the secretary makes the meeting minutes into a PDF and puts it on the website.
9. AOB
  - a. **Sara** will talk to Raquel so that she can make sure to have enough time for a contribution in the next newsletter
  - b. Preparation for MT meeting
    - i. Dieuwke would like to align our opinions more before we are going into the MT meeting.
    - ii. There are 3 points we would like to add:
      1. TA allocation digital platform  
Right now we are using a system built by Bastiaan v/d Weij to organize the TA allocation, but he cannot support this for much longer. How can we do this in the future?
      2. Compensation time PhD council
      3. Bylaws  
Are they in effect?
      4. Humanities students  
What is the prognosis for humanities students? Right now there are not many available to the PhD council.
10. Bas Cornelissen joins the meeting to discuss Ex Falso / PhD council.
  - a. At the 2nd Ex Falso drinks at CREA there were 15-20 people.
  - b. Iris mentions that we would like to streamline the cooperation between Ex Falso and the PhD council.
    - i. Bas agrees that PhD&MoL day would fit into the Ex Falso tasks.
    - ii. **Bas** will make sure there is a second MoL student presenting.  
*(After the meeting Bas informed us that he has found a second student.)*

- iii. Bas asks if we have an idea on how to get more PhDs involved. It is already enough if a person wants to organize one thing per year, e.g. an excursion or PhD&MoL day.
- iv. Sara mentions that there are now 2 kinds of drinks. Ex Falso external drinks and “internal” (common room) ILLC drinks (also organized by Ex Falso now). The question is how to align this.
  - 1. Bas and Joost will sort this out within Ex Falso.